



Windermere Primary School

Headteacher : Mrs D Raftery
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15th October 2021

Dear Parents and Carers,

All good things must come to an end, as they say. Mrs O’Keeffe has been with the school for more than twenty years; she worked as a teaching assistant and midday supervisor when some of our parents attended the school and has been a cornerstone of the office for many years.

However, with ‘grandmotherhood’ on the horizon, she has decided that the time has come to re-focus her energies on her own family, so she will be leaving us at half term. Her last day will be Friday 22nd October.

Whilst this is a sad time for us as a school and as her colleagues, it is also exciting to imagine the adventures that lie ahead for her and we are very pleased for her.

Although we do not usually invite parents to contribute to staff leaving gifts, I know that Mrs O’Keeffe has provided love and care to so many children (and adults) over the years, whether it has been cleaning wounds and bandaging limbs, listening to worries, encouraging the reluctant or discouraging the unruly, that some of you may also wish to show your appreciation of her dedication to the school by contributing to her leaving gift. If this is the case, then please place your donation in an envelope (with your name, message or card) marked for the attention of Mrs Jordan, who will add it discretely to the collection, by Thursday 21st October.

Yours sincerely,

Mrs D Raftery
Headteacher



Artsmark
Silver Award
Awarded by Arts
Council Eng and

